**Survey endorsement/promotion request process**

Thank you for your survey submission to the WFPICCS**.** The WFPICCS research committee has a formal survey/study endorsement process which requires more detailed information than the promotion request.

To promptly address your request, we ask that you complete this questionnaire, and we will process your inquiry as soon as possible after receiving this completed form.

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| --- | --- | --- |
|  |  | **Please circle** |
| **1** | Are you requesting that your survey be posted on <https://wfpiccs.org/research/surveys-studies/> and promoted on WFPICCS social media? If **YES**, please circle the appropriate following (a) or (b) response. 1. Request that the survey be promoted to the widest possible WFPICCS audience.
2. Request WFPICCs promote our survey only in the following region/or regions which include:

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| **2** | Are you requesting that WFPICCS specifically endorse your survey?If **YES**, please respond to the appropriate following (a) or (b) response. 1. Our intent/expectation is that the results of this survey *will be submitted* for publication?
2. Our intent/expectation is that the results of this survey *will not be submitted* for publication, but only for our organization to identify the respondent’s knowledge, attitudes, or behaviors on the items in our attached survey.
 | **YES / NO****YES / NO****YES / NO** |

|  |  |  |
| --- | --- | --- |
| **3** | Specifics about your survey.1. Has your survey been designed and validated in accordance with published best practices in this domain?

*See: Burns, Karen EA, Mark Duffett, Michelle E. Kho, Maureen O. Meade, Neill KJ Adhikari, Tasnim Sinuff, and Deborah J. Cook. "A guide for the design and conduct of self-administered surveys of clinicians." Cmaj 179, no. 3 (2008): 245-252.* [*https://www.cmaj.ca/content/179/3/245.short*](https://www.cmaj.ca/content/179/3/245.short)*See: Latour JM, Tume LN. How to do and report survey studies robustly: A helpful mnemonic SURVEY. Nurs Crit Care. 2021;1–2.*[*https://doi.org/10.1111/nicc.12669*](https://urldefense.com/v3/__https%3A/doi.org/10.1111/nicc.12669__;!!NZvER7FxgEiBAiR_!5uAZHMdSD5tD0DpK_YzIs0Cum6IUkrct8kvOKyON7iDhcPpw6c7hFbesZM4Yw6MH90WnHbCDRsy3ZaI$)If YES, please submit a methods section describing the design and validation steps in the survey development.1. Has a similar survey to the one presented here been previously published (or to your knowledge, is a similar survey currently being administered - if so, who are the investigators)?

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***For WFPICCS Endorsement*:**

1. The survey instrument itself must pass the required WFPICCS review for rigor in the development/validation in accordance with accepted international journal standards on survey design/development.
2. Please provide all relevant documents in regard to protocol, analysis plan, institutional review board approval and funding applications/approvals
3. The WPICCS Board affirms, by majority vote, that the objective/purpose of the proposed survey is in accordance with WFPICCS’ mission and value statements.