

# EXHIBITION DETAILS

The exhibition will take place at the ground level of the Cancun Center. The Welcome Reception will also take place in the Exhibition Area.

	Until January 22, 2024	On and after January 23, 2024
Rental Fee per sqm - space only (minimum of 6 sqm)	600 USD	720 USD

## RENTAL OF EXHIBITION AREA INCLUDES:

- Acknowledgements for Exhibitor
  - on the Congress website with hyperlink to Sponsor's company website
  - in the Final Programme E-Book with Sponsor's logo
  - on the Sponsors & Exhibitors Board during the Congress dates
  - in the Congress mobile application
- Two (2) complimentary exhibitor badges for every 6 sqm exhibition area

## SPACE ONLY RENTAL (MINIMUM OF 6 M<sup>2</sup>)

This includes:

- Electric outlet for daily basic electricity needs (e.g. charging phone or computers)
- Exhibitors' badges
- Cleaning of public areas and gangways

Any additional items/services for the stands can be ordered and will be subject to additional cost.

Constructing your own booth does not provide any discounts or deductions in the rental fee of the exhibition area. Exhibitors who would prefer to construct their own booth are kindly required to get the approval of the Congress Organisers for their booth design and height.

## EXHIBITION TIMETABLE

### Exhibition Set-up

31.05.2024 - 11:30 - 19:00

### Exhibition Opening Hours

01.06.2024 - 09:00 - 17:30

02.06.2024 - 09:00 - 17:30

03.06.2024 - 09:00 - 17:30

04.06.2024 - 09:00 - 17:30

05.06.2024 - 09:00 - 14:30

### Exhibition Dismantling

05.06.2024 - 14:30 - 22:00

## EXHIBITION FLOORPLAN

The exhibition floorplan will be shared with confirmed Exhibitors for booth allocation upon receipt of their exhibition payment. Booth allocation will be made on a "first come, first served" basis, in the order in which the application form AND payment are BOTH received.

# EXHIBITION DETAILS

## EXHIBITOR REGISTRATION

All exhibitors must be registered and will receive exhibitor badge(s) displaying the exhibitors' and their companies' names.

- The exhibitor badges shall be used solely by the personnel of the Exhibitor.
- Exhibitor badges will be entitled to have:
  - Coffee breaks & lunches as per Congress programme
  - Welcome Reception
- Two (2) complimentary exhibitor badges will be provided to all exhibiting companies for every 6 sqm stand area
- Additional exhibitor badges will be subject to an additional fee of 225 USD

## EXHIBITORS' TECHNICAL MANUAL

An Exhibitors' Technical Manual outlining all technical aspects of the exhibition and logistics will be circulated three (3) months prior to the Congress. The technical manual will include the following:

- Technical details about the venue
- Final exhibition details and information
- Official service providers' details
- Services available to exhibitors and relevant order forms